

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
December 7, 2015
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner

Members Absent: Jamie Lee, Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk

REGULAR MEETING

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brien Spooner, and seconded by Sandra Klindt - Motion is approved 4-0.

1. Approval of Minutes as listed:
 - November 9, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - None at this time
3. Conferences and Workshops as listed:
 - Jillian Goodrich - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Tina Zehr - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Jannell Pickeral - World Languages Assessment Writing - JLBOCES November 16-17, 2015
 - Carrie LaSage - School Library Systems Council Meetings - LaFargeville, Belleville-Henderson and Indian River CSD- December 2, 2015, February 24 and May 10, 2016
 - Jennifer Augliano - Jefferson-Lewis Association for Counseling Development - Hilton Garden Inn, Watertown - December 4, 2015
 - Bridget Grimm - Jefferson-Lewis Association for Counseling Development - Hilton Garden Inn, Watertown - December 4, 2015
 - Tina M. Lane - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
 - Jeffrey West - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
 - Casey Nicol - Jefferson-Lewis Association for Counseling and Development - Hilton Garden Inn, Watertown - December 4, 2015
4. Financial Reports as listed for October 2015:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Board information - Benchmark #1 Data / Revised / Grade 10 ELA - Ms. Lane
 - Policy Review:
 - ❖ Review of Policy #7513 - *Administration of Medication* - Adopted 6-5-13

3. Board Information - 1st Quarter Marking Period Data
4. Board Discussion - Selection of a date and topic for Jefferson-Lewis BOCES Board of Education delegation visit - Consensus by Members to request JLSBA delegation to attend either the January 11th or February 8th, 2016 Board meeting. We will advise them of a topic when a date has been decided.
5. Board Discussion - Review of the current APPR Plan for 2015-2016
6. Board Discussion - “*Sports and the Athletic Program*” policy/procedures
7. Board Action - Adoption of the following **Resolution for Lead Evaluator of Principals: *WHEREAS***, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Principals**, therefore: ***BE IT RESOLVED***, that, upon recommendation of the Superintendent of Schools, the following be certified as **Lead Evaluator of Principals**:
 - Cammy J. Morrison
 - Lisa K. Smith
 - Babette Valentine
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 4-0.
8. Board Action - Approval requested for Daniel Harvill to participate with the Immaculate Heart Central School Hockey Team for the 2015-16 hockey season, contingent upon the parents signing a liability statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable. Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 4-0.
9. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 4-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

10. Operations Report
11. Brownville-Glen Park and Dexter Principal Report
12. Jr.-Sr. High School Principal Report
13. Athletic Director / Discipline Report
14. Curriculum Coordinator Report
15. Director of Student Services Report
16. School Business Official Report
17. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

18. Correspondence Log

RECOMMENDATIONS AND ACTION

19. Board Action - ***BE IT RESOLVED*** that the General Brown Central School District Board of Education takes action to create a 12-month Webmaster/Data Coordinator position
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 4-0.
20. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES, *with effective hire dates*, as listed.
Motion for approval of RECOMMENDATIONS & ACTION is made by Daniel Dupee, and seconded by Sandra Klindt.
Motion is approved 4-0.

(A) Retirements: (None at this time)

(B) Resignations as listed:

Name	Position	Effective Date
Richard Desormeau	4.5-Hour Bus Driver	12-07-15

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Joseph E. Burke	Substitute Bus Driver	\$14.06 per hour	N/A	11-23-15
Jessica L. Turello	Substitute Teacher	\$75 per day - Non-Certified	N/A	11-30-15
Michael Parobeck	Webmaster / Data Coordinator	Annual Salary \$33,000 (prorated)	N/A	01-04-16
Richard Desormeau	5-Hour Bus Driver	Annual Salary \$12,651 Step 1 (prorated)	N/A	12-08-15
Justin Corbett	4.5-Hour Bus Driver	Annual Salary \$11,386 Step 1 (prorated)	N/A	12-08-15

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification
Katie L. Clough	Girls Modified Basketball	Teacher-Coach*
David L. Clough	Boys Modified Basketball	Temporary Coaching License 2 nd to 4 th Renewal****

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Jessica L. Turello** - Substitute Teacher
- **Michael Parobeck** - Webmaster/Data Coordinator
- **David L. Clough** - Coach

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 4-0.

ITEMS FOR NEXT MEETING Monday, January 11, 2016 - 5:15 p.m. - General Brown Room

- 22. Board Discussion - *Sports and the Athletic Program* procedure changes
- 23. Board Discussion - Non-voting student Board of Education member
- 24. Board Information - Jefferson-Lewis Board of Education visitation

EXECUTIVE SESSION

25. **A motion is requested to enter executive session** for the discussion of the employment history of 6 particular individuals.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 4-0. Time entered: 5:38 p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 4-0.

Time adjourned: 6:20 p.m.

MOTION FOR ADJOURNMENT

26. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 4-0.

Time adjourned: 6:21 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated December 7, 2015